

**BLOUNT COUNTY GOVERNMENT**  
 Internal Document (ID)  
 For Use on Transactions Between Funds

**CASH DISBURSEMENT (CD)**

**FROM:**

ID# \_\_\_\_\_

<u>Fund</u>	<u>Account</u>	<u>Object</u>	<u>Project</u>	<u>Description</u>	<u>Amount</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
<b>TOTAL</b>					_____

Explanation/Reason \_\_\_\_\_  
 (Attach all supporting documents) \_\_\_\_\_  
 \_\_\_\_\_

**CASH RECEIPT (CR)**

**TO:**

ID# \_\_\_\_\_

<u>Fund</u>	<u>Account</u>	<u>Object</u>	<u>Project</u>	<u>Description</u>	<u>Amount</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
<b>TOTAL</b>					_____

Prepared by: \_\_\_\_\_  
 Date: \_\_\_\_\_

\_\_\_\_\_  
 Director of Accounts & Budgets/Date

NOTE: Provide posted copy to Trustee's office.